

## Babcock International Group Defined Benefit Pension Schemes

### AVC Form

Use this form if you are a member of a Defined Benefit Scheme and wish to pay AVCs to the Babcock Retirement Savings Scheme (BRSS).

The BRSS section of the Babcock International Group Pension Scheme offers an opportunity which allows you to increase your pension benefits by paying Additional Voluntary Contributions (AVCs). Payment of AVCs should be viewed as long-term savings to improve your retirement income. You can, however, increase, reduce or stop making extra contributions whenever you wish. AVCs will automatically be paid using salary sacrifice unless you notify payroll otherwise. Please read "My Guide to Salary Sacrifice" available from the BRSS section of [www.myoneday.co.uk](http://www.myoneday.co.uk) (please ensure you have received your unique access code to allow you to register).

Your AVCs will be invested in the Target Lump Sum Lifestyle Fund. Other investment choices are available and you can change your choice at any time. Please read 'My Guide to Investments' for further information. If you would like to make a change to your investment instructions you can do so once you are a member of the Scheme, you can make this change online or by contacting Aviva.

<b>Surname</b>	
<b>Forenames</b>	
<b>Date of Birth</b>	
<b>National Insurance Number</b>	

<b>Regular Contribution Details</b>	
I wish to pay AVCs as follows:	
<b>Percentage of Pensionable Salary</b>	%
or	
<b>Amount each pay period</b>	£
<b>Date you wish AVCs to commence</b>	

<b>Single Contribution Details</b>	
I wish to pay AVCs as follows:	
<b>Lump Sum Amount</b>	£
This will take effect from the next available pay period	

<b>Salary Sacrifice Opt Out</b>	
Please tick here if you do not wish to pay contributions by salary sacrifice	

#### Your Declaration:

By signing below:

- I authorise the deduction of Additional Voluntary Contributions as above from my salary
- I understand that the Trustee and their advisers and administrators will need to process certain data about me. I further understand that this may include items categorised under the General Data Protection Regulation 2018 as "Sensitive Personal Data". I accept that the Trustee, their advisers and administrators need this data to calculate and pay benefits, for statistical purposes, for reference purposes and to administer the Scheme as a whole. I agree to this processing taking place.

<b>Member's Signature</b>	
<b>Date</b>	

Please return your completed form to your local appointed pensions contact. This is usually your HR manager or payroll manager.